

**PROGRAM COUNSELOR  
ASPIRING YOUTH PROGRAM**

**POSITION DESCRIPTION:**

The Aspiring Youth Program provides a summer day program, social skills groups and individual coaching for high-needs adolescents with learning disabilities, Asperger's Syndrome, ADHD and similar traits. The Program Counselor provides direct supervision to students in the summer day program and groups. In addition, the program counselor may provide individual coaching to clients.

**KEY RESPONSIBILITIES:**

1. Provide supervision for students in the summer day program, social skills groups and individual coaching.
2. Implement service learning, outdoor education and experiential education activities.
3. Maintain appropriate personal and professional boundaries with clients, families, co-workers and community resources.
4. Maintain case records in accordance with licensing, accreditation and agency requirements.
5. Promote effective teamwork, cooperation and communication among program personnel.
6. Maintain all necessary credentials per agency and licensing requirements.
7. Arrange administrative supervision as appropriate.
8. Demonstrate a high degree of skill in communication and positive interaction with all Ryther employees, prospective employees, external agencies/companies, and the community at large.
9. Perform all other tasks as assigned.

**ESSENTIAL JOB REQUIREMENTS:**

1. Commitment to the Vision, Values and Mission of the agency.
2. Acceptance of a variety of lifestyles, behaviors, cultural, and spiritual practices.
3. 21 years of age.
4. Accredited Bachelor's Degree in behavioral sciences.
5. Two years of experience working with adolescents. Experience working with high-needs adolescents preferred.
6. Valid Washington state driver's license.
7. Experience, or ability to learn, experiential education practices.
8. Comfortable working in an outdoor setting. Experience leading outdoor groups preferred.
9. Strong ability to connect with high-needs adolescents and an understanding of Asperger's Syndrome, ADHD and similar developmental diagnosis.
10. Ability to maintain awareness of culturally relevant issues while interacting with clients, families, co-workers and community resources.
11. Ability to work within a strengths-based model.
12. Ability to exercise discretion and maintain customer and employee confidentiality.
13. Effective written and verbal communication skills.
14. Computer word processing skills.
15. Ability to perform a range of physical motions including but not limited to:
  - ◆ lifting and carrying up to 50 lbs.,
  - ◆ standing, walking, sitting for long periods of time,
  - ◆ kneeling, squatting, and stooping,
  - ◆ running for brief periods of time,
16. Ability to use the senses of sight, hearing to effectively supervise clients.

**SUPERVISOR: Aspiring Youth Program Director**

If you are a person with a disability in need of reasonable accommodation to perform the essential functions and responsibilities related to your position, please notify your Program Director or Director of Operations (extension 235) as soon as possible.

I, \_\_\_\_\_, have read this and understand this is my job description as an employee of Ryther.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date